

LYNNWOOD PARKS AND RECREATION BOARD
MEETING MINUTES
December 7, 2016

10. Call to Order – 7:04pm.

20. Roll Call

Boardmember Aldrich

Boardmember Hildebrandt

Boardmember Megill

Councilmember Ross

Director Sordel

Deputy Director Olson

Administrative Assistant Flesher

30. Approval of Minutes – October 5, 2016. Approved.

40. Written Communications – None.

50. Public Comments – Michael Stringfellow and Rich O’Connor, applicants for the Board, were in attendance and introduced themselves. They spoke to their interest in serving on the Board.

60. Comments from Boardmembers:

Boardmember Aldrich asked how staff was progressing on Park Impact fees. Director Sordel indicated that this is in the work plan for early 2017.

Boardmember Megill thanked staff for organizing the Love of Lynnwood workshop. It was encouraging to see how many people want to get involved. Boardmember Hildebrandt took away that, with creative thinking, it wouldn’t take a lot of money to make a difference in Lynnwood.

Boardmember Hildebrandt thanked staff for a huge amount of work this year. She was pleased with the way the budget was developed this year using budgeting for outcomes.

70. Resolutions and Other Business.

70.1 Election of Officers for 2017. Postponed to January.

80. Staff Reports.

80.1 2017-2018 Budget Update. Director Sordel reviewed the budget summary provided in the packet. He was very pleased to be able to preserve all staff members and core services for the biennium. He explained operational and capital project priorities for the next two years. He thanked the Boardmembers and Councilmember Ross for their input in the preparation of the budget and the Council presentation. Deputy Director Olson noted that money was put into the budget for board and commission initiatives. This funding will be managed by the Healthy Communities program staff, who will bring forward a plan in early 2017. Councilmember Ross explained that it was a desire of Council that funds be used, in part, for training of board and commission members.

80.2 Capital Projects Update. Deputy Director Olson provided an update on current and upcoming capital projects:

- Recreation Center Parking Expansion
 - 27-32 new stalls
 - Reconfigured to include pedestrian safety, add lighting, preserve the sequoia tree

- Funding in capital budget coming from a portion of the Recreation Center HVAC settlement
- Park Deferred Maintenance and ADA Improvements
 - Plan will be presented early in 2017
- Interurban Trail Master Plan and Trailhead Improvements
 - Working with HBB to master plan entire trail corridor
 - \$150,000 for project(s) in 2017-2018; opportunities to leverage other funding
 - Trailhead Improvements at 40th Ave W and Alderwood Mall Boulevard to be completed in 2017
 - Public Art – signal wrap at trailhead location
 - Sound Transit partnership opportunities for trail improvements a possibility
- Scriber Creek Trail Improvements
 - Submitted grant to WSDOT to design and engineer improvements
 - City funding of \$250,000 allocated for grant match
- Meadowdale Playfields Renovation
 - City's contribution for project is \$2.59 million
 - Open House for project from 6 – 8pm, December 13 @ Meadowdale Middle School
- Golf Course Parking Lot Expansion
 - 55 new stalls
 - Construction to begin in April or May 2017
- Meadowdale Neighborhood Park Improvements
 - Currently under construction
 - 19 new stalls
 - Picnic shelter (will be available for rentals)
 - Anticipated pocket farm location in 2017
- Lynndale Park Off-Leash Dog Area
 - Currently under construction
 - Fencing has been installed
 - Kiosk has been constructed by Boy Scout group
 - Opening ceremony anticipated for early February
- Rowe Park Development
 - \$20,000 to update master plan for RCO grant eligibility
 - Potential to be a fully accessible park
- City Center Parks Master Plan
 - \$50,000 to update master plan for RCO grant eligibility

Also participating in City Projects:

- 36th Avenue Road Improvements
 - Will include Spruce Park frontage and pedestrian access improvements
 - Planning for possible street tree maintenance
- City's Bike/Ped Plan
 - Focus on connectivity
 - City-wide traffic safety survey

- Traffic modeling on 168th St Corridor serving parks and schools

Boardmember Megill asked about bicycle lanes on Olympic View Drive. Deputy Director Olson noted some signage and shared lane markings have been added in the area. The Bike/Ped Plan will provide an opportunity for citizen input on appropriate standards.

Boardmember Hildebrandt mentioned the excellent report from Smart Growth America and suggested that all Boardmembers read the report. Staff will re-send the report.

- 80.3 For the Love of Lynnwood Update. Deputy Director Olson indicated that the community workshop was attended by over 70 community members. She shared the graphic reporting of the workshop, which is also available on the City's website and will be produced in a large format for display in the City. A micro-website is also being developed for Healthy Communities and will feature a variety of programs as well as the Love of Lynnwood materials. Unleashing the potential of community members to create things in the City that can make Lynnwood lovable is inexpensive but priceless.

A winning project from the workshop was Bright Walks, a project to direct pedestrians around town with colorful crosswalks. The winning team will be awarded \$500 to introduce this concept in Lynnwood. Boardmember Megill was on the team that proposed this project! Staff will be working on how to advance co-creation of ideas spurred from this workshop.

- 80.4 Staff Report. A staff report was provided.

Deputy Director Olson noted that the Northwest Veterans Museum would not be opening at Heritage Park until spring 2017.

Deputy Director Olson indicated that staff is working on an updated Park brochure/map to be printed by the end of the year.

Deputy Director Olson noted that an update of the park rules will be going to City Council in early 2017 to allow for the off-leash dog area as well as alcohol use in specific City facilities for special events.

90. Messages from the City Council. None.

100. Adjournment – The meeting was adjourned at 8:40 p.m.